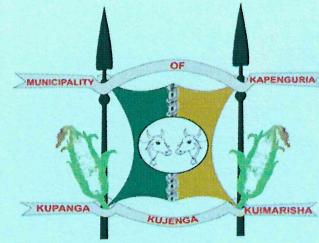




REPUBLIC OF KENYA  
COUNTY GOVERNMENT OF WEST POKOT  
KAPENGURIA MUNICIPALITY  
OFFICE OF MUNICIPAL BOARD



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When replying please quote

Office of Municipal Board  
Ardhi House  
1<sup>st</sup> Floor, South -Eastern Wing  
P.O.BOX 222-30600  
KAPENGURIA

**MINUTES OF THE 16<sup>TH</sup> KAPENGURIA MUNICIPALITY FULL BOARD MEETING HELD ON 30TH DECEMBER 2022 AT ADMINISTRATORS OFFICE**

**AGENDA**

1. OPENING PRAYER
2. CHAIRMAN'S OPENING REMARKS
3. REPORT PRESENTATION FROM HUMAN RESOURCE AND FINANCE, COMMITTEES
4. ADJOURNMENT

**MEMBERS PRESENT**

- |                    |             |
|--------------------|-------------|
| 1. RIRIMPOI BENSON | -CHAIR      |
| 2. SELINA LODENGO  | -VICE CHAIR |
| 3. JOHN TULEL      | - MEMBER    |
| 4. OBADIAH KOECH   | -MEMBER     |
| 5. ZAKARIAH ODERO  | -MEMBER     |
| 6. MERCY ACHOKOR   | -MEMBER     |
| 7. PHILIP MAGAL    | -MEMBER     |
| 8. ESTHER CHELIMO  | - MEMBER    |
| 9. MATHEW RIONOKAL | - MEMBER    |
| 10. LUCY LOBOO     | - SECRETARY |

**IN ATTENDANCE**

- |                    |                   |
|--------------------|-------------------|
| 1. ERITOM JOSEPH   | -DEPUTY SECRETARY |
| 2. NANCY ANDIEMA   | -SECRETARIAT      |
| 3. LOKONG GEOFFREY | - SECRETARIAT     |
| 4. REHEMA CHEBET   | - SECRETARIAT     |



## MIN.FB 1/12/2022 –OPENING PRAYER

The meeting started at 10:00 am with a word of prayer from Philip Magal

### MIN.FB 2/12/2022- CHAIRMAN'S OPENING REMARKS

The Chair Welcomed Members and asked the Secretary to ascertain whether there is a quorum for the Meeting. The Secretary Confirmed that there was Quorum for the Meeting.

### MIN.FB 3/12/2022- REPORT PRESENTATION FROM HUMAN RESOURCE AND FINANCE, COMMITTEE CHAIRS

The Chair Human Resource Committee made his presentations to the full board for consideration.

- That, Full Board Considers Outsourcing Sanitation Service to reduce wage bill and costs of Vehicles Maintenance.
- That, Full Board recommends the Kapenguria Municipality Organogram (here attached) to the County Public Service Board for their approval and that after their approval of key municipal staff to be recruited .
- That, Full Board Considers approving the need to centralize Casual engagement to Department of Public Service Management as opposed to each Department employing her Casuals.

The Chair Finance Committee made his Presentations to the Full Board for Consideration.

The Finance Committee Chair noted that Kapenguria Municipality has been allocated Ksh. **2,339,915** from the County Government Additional allocation disbursements for FY2022/2023 being funds from rise of Dollar exchange rate and has been distributed as follows:

Urban Development Grant(UDG)

Amount: Kshs. 1,194,559.32

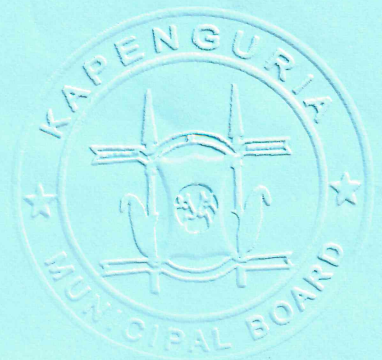
1<sup>st</sup> Supplementary Budget expenditure: **Equipping of Fire Station**

Urban Institutional Grant(UIG)

Amount: Kshs. 1,145,355.56

1<sup>st</sup> Supplementary Budget Expenditure: **Completion of Municipal by laws**

Whereas; There is UDG balance in the account of Ksh. **4,505,479**(Four Million, five hundred and five thousand, four hundred and seventy-nine shillings), the Committee merged UDG Balance and the new disbursements and Proposed the following new expenditures for the funds as follows;



SN	Funds	Expenditures	Amount
1	Urban Development Grant	Proposed Cabbro Paving of Old Rafiki-Lotodo Non-motorized transport	4,644,684
		Proposed installation of 3 solar powered street light of Old Rafiki-Lotodo No motorized transport	500,000
		feasibility study and Environmental impact Assessment of Proposed Cabbro Paving of Old Rafiki-Lotodo Non-motorized transport and Proposed installation of 3 solar powered street light of Old Rafiki-Lotodo No motorized transport	555,355
2	Urban Institutional Grant	Municipal Board expenses on Training & Travels	1,145,355.56

The Board Approved the recommendations of Human Resource and Finance Committee Proposals.

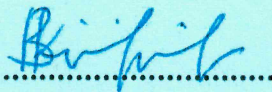
**MIN.FB 4/12/2022-ADJOURNMENT**

There being no other business, the meeting ended at 3 PM with a word of Prayer from Eritom Joseph.

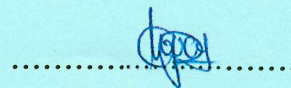
MINUTES CONFIRMED;

5<sup>th</sup> JANUARY 2023

.....  
THIS DATE BY



BENSON RIRIMPOI  
BOARD CHAIR



LOBOO LUCY  
BOARD SECRETARY

