



## COUNTY GOVERNMENT OF WEST POKOT

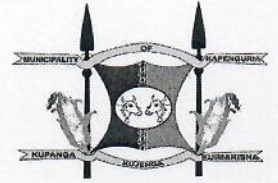
MUNICIPALITY OF KAPENGURIA

When replying please quote

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### 1ST QUARTERLY REPORT FY 2025/2026

#### Citizen Engagement on Kapenguria Municipality By-Laws

Department: Social Safeguards / Community Development

Reporting Period: July – September 2025

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## 1. INTRODUCTION

Kapenguria Municipality conducted a three-day Citizen Fora from **5th – 7th August 2025** to engage residents and stakeholders on the proposed Municipal By-Laws.

The forums aimed to ensure public participation in governance, improve service delivery, and enhance regulatory compliance within the municipality in line with the **Constitution of Kenya 2010** and **Kenya Urban Support Programme II (KUSP II)** requirements.

The meetings were held across three wards to ensure inclusivity and representation. The process integrated **gender mainstreaming principles** and provided an opportunity for the public to raise concerns through the **Grievance Redress Mechanism (GRM)**.

Participants included community members, youth groups, women groups, persons with disabilities (PWDs), business owners, ward representatives, and municipal officials.

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## 2. OBJECTIVES OF THE QUARTER

The key objectives were to:

1. Sensitize residents on the proposed Kapenguria Municipality By-Laws
2. Collect public feedback and recommendations
3. Promote transparency and accountability in municipal governance
4. Improve service delivery through inclusive stakeholder engagement
5. Promote **gender inclusion and equitable participation**
6. Strengthen awareness and accessibility of the **Grievance Redress Mechanism (GRM)**

### 3. ACTIVITIES UNDERTAKEN DURING THE QUARTER

Date	Venue	Activity	Participants	Key Outputs
5 Aug 2025	Sioyi AIC Church	Sensitization on By-Laws	Residents, women groups, youth, PWDs, officials	Public awareness created; service delivery gaps identified
6 Aug 2025	Mtelo Hall	Discussion on sanitation & urban management	Traders, community leaders, officials	Key urban challenges documented; grievances raised
7 Aug 2025	Mnagei Youth Empowerment Centre	Youth & community engagement	Youth groups, residents, officials	Youth inclusion strategies and enforcement concerns captured

### 4. KEY ISSUES IDENTIFIED

#### 4.1 Service Delivery and Regulatory Issues

- Inadequate waste collection systems
- Illegal dumping of waste
- Noise pollution from businesses
- Encroachment on public spaces
- Poor sanitation in markets
- Lack of designated vending areas
- Drainage challenges
- Inadequate public sanitation facilities
- Weak enforcement of municipal by-laws

#### 4.2 Gender Mainstreaming Concerns

- Limited participation of women and PWDs in decision-making forums
- Gender disparities in access to business opportunities and trading spaces
- Women disproportionately affected by poor sanitation and lack of facilities
- Limited involvement of youth and women in municipal programs

#### 4.3 Grievance Redress Concerns (GRM)

- Lack of clear and accessible complaint reporting mechanisms
- Delayed response to reported issues

- Weak enforcement of by-laws leading to repeated complaints
- Limited feedback provided to complainants
- Low public awareness of grievance handling procedures

## 5. KEY ACHIEVEMENTS

- Successfully conducted **three public participation forums** across wards
  - Enhanced **public awareness of municipal by-laws**
  - Increased **stakeholder participation**, including women and youth
  - Identified key gaps in service delivery and regulatory enforcement
  - Strengthened awareness on **grievance reporting mechanisms**
  - Collected actionable community recommendations for policy improvement
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## 6. CHALLENGES ENCOUNTERED

- Limited financial and logistical resources
  - Resistance to enforcement of regulations by some stakeholders
  - Low awareness and utilization of GRM systems
  - Cultural and social barriers affecting participation of women and vulnerable groups
  - Need for continuous stakeholder engagement and sensitization
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## 7. ACTION POINTS AND RECOMMENDATIONS

### 7.1 Service Delivery and Regulatory Actions

- Increase waste collection points and improve sanitation services
  - Strengthen enforcement of municipal by-laws
  - Develop designated areas for street vending
  - Improve drainage systems and sanitation infrastructure
  - Establish more public toilets
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### 7.2 Gender Mainstreaming Actions

- Ensure equal participation of women, youth, and PWDs in decision-making
  - Promote inclusive economic opportunities for women and youth
  - Integrate gender-responsive planning in municipal programs
  - Conduct targeted outreach and sensitization for vulnerable groups
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### 7.3 Grievance Redress Mechanism (GRM) Actions

- Establish and publicize clear grievance reporting channels
  - Strengthen response timelines and accountability
  - Provide feedback mechanisms to complainants
  - Decentralize grievance handling structures to ward level
  - Conduct public awareness campaigns on GRM
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### 8. STATUS OF RESOLUTIONS

- Incorporation of public views into by-laws (*In Progress*)
  - Strengthening enforcement mechanisms (*Ongoing*)
  - Public awareness campaigns (*Ongoing*)
  - Stakeholder engagement (*Ongoing*)
  - Gender mainstreaming integration (*In Progress*)
  - GRM strengthening (*Ongoing*)
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### 9. WAY FORWARD

- Finalize and adopt the Kapenguria Municipality By-Laws
  - Strengthen enforcement and compliance mechanisms
  - Institutionalize gender mainstreaming across municipal operations
  - Fully operationalize the GRM system
  - Enhance monitoring and evaluation of service delivery
  - Sustain continuous citizen engagement
-

**10. CONCLUSION**

The Citizen Fora provided a critical platform for public participation in shaping the Kapenguria Municipality By-Laws. The process enhanced transparency, accountability, and inclusivity in governance. The Municipality remains committed to improving service delivery through **effective regulation, gender inclusion, and responsive grievance redress systems.**

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**11. PREPARED BY**

**Name:** Nancy Chepkorir Andiemu


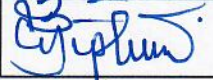
**Position:** Principal Community Development Officer (Social Safeguards)

**Signature:** \_\_\_\_\_

**Date:** 1st October 2025

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**12. APPROVAL**

Name	Position	Signature	Date
Donato Longal	Municipal Manager		2 <sup>nd</sup> Oct. 25
Yator Kiptum David	Chairperson, Municipal Board		2-10-25

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### 2ND QUARTERLY REPORT FY 2025/2026

#### Citizen Engagement on Climate Risk Profile and Related Agendas

**Department:** Social Safeguards / Community Development  
**Reporting Period:** October – December 2025

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#### 1. INTRODUCTION

Kapenguria Municipality conducted a three-day Citizen Fora from **7th – 9th October 2025** to engage residents and stakeholders on the Municipal Climate Risk Profile and related agendas.

The forums aimed at collecting community views on climate risks, identifying mitigation and adaptation measures, and strengthening participatory planning. The exercise was conducted in line with the **Constitution of Kenya 2010** and **Kenya Urban Support Programme II (KUSP II)** guidelines.

The forums integrated **gender mainstreaming** and provided a platform for **Grievance Redress Mechanism (GRM)** awareness and reporting. Participants included community members, youth, women groups, persons with disabilities (PWDs), business stakeholders, ward representatives, and municipal officials.

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#### 2. OBJECTIVES OF THE QUARTER

The key objectives were to:

1. Present the Municipal Climate Risk Profile to stakeholders
2. Identify major climate-related risks affecting Kapenguria Municipality
3. Collect community views and recommendations on climate resilience strategies
4. Promote environmental conservation and climate change awareness
5. Incorporate public input into municipal planning processes
6. Promote **gender equality and inclusion** in climate interventions
7. Strengthen awareness and use of the **Grievance Redress Mechanism (GRM)**

### 3. ACTIVITIES UNDERTAKEN DURING THE QUARTER

Date	Venue	Activity	Participants	Key Outputs
7 Oct 2025	Sioyi AIC Church	Presentation of Climate Risk Profile	Residents, youth, women groups, PWDs, officials	Identified key risks; gender concerns and vulnerabilities captured
8 Oct 2025	Kapenguria Mtelo Hall	Discussion on Climate Impacts	Community leaders, residents, officials	Climate-related infrastructure and livelihood challenges documented; grievances recorded
9 Oct 2025	Mnagei Youth Empowerment Centre	Youth & Community Engagement Forum	Youth groups, residents, officials	Youth inclusion strategies and GRM strengthening proposals captured

### 4. KEY ISSUES IDENTIFIED

#### 4.1 Climate and Environmental Issues

- Flooding in low-lying areas
- Poor waste management
- Soil erosion and land degradation
- Water scarcity
- Urban flooding and blocked drainage systems
- Lack of green spaces

#### 4.2 Gender Mainstreaming Concerns

- Women disproportionately affected by climate change impacts (especially water scarcity)
- Low participation of women, youth, and PWDs in decision-making processes
- Gender disparities in access to economic opportunities
- Limited inclusion of vulnerable groups in climate interventions

#### 4.3 Grievance Redress Concerns (GRM)

- Low awareness of grievance reporting mechanisms
- Delayed response to community complaints
- Inequitable service delivery concerns
- Lack of feedback to complainants
- Weak and centralized grievance handling structures

## 5. KEY ACHIEVEMENTS

- Successfully conducted **three citizen fora** across different wards
  - Enhanced **public participation** in climate resilience planning
  - Increased awareness on **climate risks and environmental conservation**
  - Improved **inclusion of women, youth, and vulnerable groups**
  - Strengthened awareness of **grievance reporting mechanisms**
  - Collected actionable community feedback to inform municipal planning
- 

## 6. CHALLENGES ENCOUNTERED

- Limited financial and logistical resources for follow-up activities
  - Diverse stakeholder expectations requiring prioritization
  - Low awareness and utilization of GRM systems
  - Cultural and social barriers limiting full participation of women and vulnerable groups
  - Need for continuous monitoring and evaluation of climate interventions
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## 7. ACTION POINTS AND RECOMMENDATIONS

### 7.1 Climate and Environmental Actions

- Improve drainage systems and stormwater management
- Promote sustainable waste management practices
- Enhance environmental conservation through tree planting initiatives
- Strengthen climate change awareness campaigns

### 7.2 Gender Mainstreaming Actions

- Ensure equal participation of women, youth, and PWDs in all municipal programs
- Develop gender-responsive climate adaptation strategies
- Conduct targeted capacity building for vulnerable groups
- Integrate gender considerations in all planning and budgeting processes

### 7.3 Grievance Redress Mechanism (GRM) Actions

- Strengthen and decentralize GRM structures at ward level
  - Conduct public sensitization on grievance reporting procedures
  - Establish clear feedback and response timelines
  - Improve accountability and transparency in service delivery
-

## 8. RESOLUTIONS IMPLEMENTED/IN PROGRESS

- Integration of public views into the Climate Risk Profile (*In Progress*)
- Prioritization of climate-resilient infrastructure (*Planned*)
- Strengthening public awareness initiatives (*Ongoing*)
- Inclusion of youth and community groups in environmental programs (*Ongoing*)
- Mainstreaming gender in municipal planning (*In Progress*)
- Strengthening GRM systems (*Ongoing*)

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## 9. WAY FORWARD

- Institutionalize **gender mainstreaming** across all municipal programs
- Fully operationalize and monitor the **GRM system**
- Strengthen partnerships with community groups and stakeholders
- Conduct continuous citizen engagement forums
- Enhance monitoring and evaluation frameworks for climate resilience initiatives

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## 10. CONCLUSION

The quarter recorded significant progress in enhancing community participation in climate risk management. The Citizen Fora provided valuable insights that will inform municipal planning and policy decisions.

Kapenguria Municipality remains committed to promoting **climate resilience, gender equality, social inclusion, and effective grievance redress systems** in all development initiatives.

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## 11. PREPARED BY

**Name:** Nancy Chepkorir Andiema



**Position:** Principal Community Development Officer (Social Safeguards)

**Signature:** \_\_\_\_\_ 

**Date:** 2<sup>nd</sup> January, 2026

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## 12. APPROVAL

Name	Position	Signature	Date
Donato Longal	Municipal Manager		5/1/2026
Yator Kiptum David	Chairperson, Municipal Board		5/1/2026



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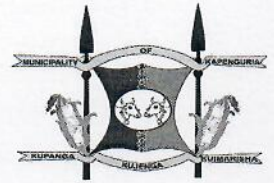
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### 3RD QUARTERLY REPORT FY 2025/2026

#### Citizen Engagement on Solid Waste Policy, Municipal Budget and Related Agendas

Department: Social Safeguards / Community Development

Reporting Period: January – March 2026

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## 1. INTRODUCTION

Kapenguria Municipality conducted a series of Citizen Fora in **January and February 2026** to engage residents and stakeholders on the **Solid Waste Policy, Municipal Budget FY 2026/2027**, and other key municipal development issues.

The forums were held in line with the **Constitution of Kenya 2010** and **Kenya Urban Support Programme II (KUSP II)** guidelines to promote inclusive public participation in governance and planning.

The engagement process integrated **gender mainstreaming** and strengthened awareness of the **Grievance Redress Mechanism (GRM)** to ensure responsive and accountable service delivery.

Participants included residents, youth, women groups, persons with disabilities (PWDs), traders, ward leaders, and municipal officials.

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## 2. OBJECTIVES OF THE QUARTER

The key objectives were to:

1. Sensitize residents on the proposed Solid Waste Policy
2. Present the Municipal Budget FY 2026/2027
3. Collect public views and recommendations on service delivery and development priorities
4. Promote environmental management and sustainable urban development
5. Strengthen transparency and accountability in municipal planning
6. Mainstream **gender equality and social inclusion**
7. Enhance awareness and accessibility of the **Grievance Redress Mechanism (GRM)**

### 3. ACTIVITIES UNDERTAKEN DURING THE QUARTER

Date	Venue	Activity	Participants	Key Outputs
28 Jan 2026	Sioyi AIC Church	Solid Waste Policy Sensitization	Residents, women groups, youth, PWDs	Waste management challenges and gender concerns identified
29 Jan 2026	Kapenguria Mtelo Hall	Environmental & Service Delivery Discussion	Traders, leaders, officials	Infrastructure gaps and grievances documented
30 Jan 2026	Mnagei Youth Empowerment Centre	Youth & Community Engagement	Youth groups, residents	Youth inclusion and GRM strengthening proposals captured
12 Feb 2026	Multiple venues	Municipal Budget Public Participation	Residents, stakeholders	Budget priorities and development needs identified

### 4. KEY ISSUES IDENTIFIED

#### 4.1 Solid Waste and Environmental Issues

- Irregular waste collection
- Illegal dumping and lack of designated disposal sites
- Waste accumulation in markets
- Blocked drainage systems
- Environmental pollution
- Limited recycling initiatives

#### 4.2 Municipal Service Delivery and Budget Issues

- Poor road conditions
- Inadequate waste management funding
- Flooding due to poor drainage systems
- Limited market infrastructure
- Inadequate public sanitation facilities
- Need for equitable resource allocation across wards

#### 4.3 Gender Mainstreaming Concerns

- Limited involvement of women in waste management decision-making
- Gender-specific sanitation challenges (safety, access, hygiene facilities)

- Inequality in economic opportunities for women and youth
  - Exclusion of vulnerable groups in municipal services
  - Need for gender-responsive budgeting and planning
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#### 4.4 Grievance Redress Concerns (GRM)

- Low awareness of grievance reporting channels
  - Weak grievance handling structures
  - Delayed response to complaints
  - Limited feedback to complainants
  - Lack of accessible and decentralized reporting mechanisms
- 

### 5. KEY ACHIEVEMENTS

- Successfully conducted **multi-sectoral citizen engagement forums**
  - Enhanced **public awareness on Solid Waste Policy and Municipal Budget**
  - Increased participation of **women, youth, and vulnerable groups**
  - Identified key service delivery and infrastructure gaps
  - Strengthened awareness on **GRM systems and citizen rights**
  - Collected actionable feedback for policy and budget improvement
- 

### 6. CHALLENGES ENCOUNTERED

- Limited financial and logistical resources
  - Low awareness and utilization of GRM systems
  - Diverse stakeholder expectations
  - Inadequate infrastructure for waste management
  - Cultural and social barriers affecting participation of vulnerable groups
  - Delays in response to community concerns
- 

### 7. ACTION POINTS AND RECOMMENDATIONS

#### 7.1 Solid Waste and Environmental Actions

- Increase frequency of waste collection
  - Establish designated dumping sites
  - Promote recycling and waste reduction initiatives
  - Improve drainage systems and environmental sanitation
-

- Conduct continuous public awareness campaigns

## 7.2 Municipal Budget and Service Delivery Actions

- Increase funding for road maintenance and drainage systems
  - Expand market infrastructure
  - Improve public sanitation facilities
  - Ensure equitable allocation of resources across wards
  - Strengthen implementation and monitoring of municipal projects
- 

## 7.3 Gender Mainstreaming Actions

- Promote inclusion of women and vulnerable groups in decision-making
  - Develop gender-responsive waste management and sanitation programs
  - Integrate gender considerations in budgeting and planning
  - Enhance safety and accessibility in public facilities
- 

## 7.4 Grievance Redress Mechanism (GRM) Actions

- Establish and operationalize GRM committees at ward level
  - Introduce multiple reporting channels (hotlines, SMS, suggestion boxes)
  - Improve response timelines and accountability
  - Provide feedback mechanisms to complainants
  - Conduct public sensitization on grievance procedures
- 

## 8. STATUS OF RESOLUTIONS

- Integration of public views into Solid Waste Policy (*In Progress*)
  - Incorporation of feedback into Municipal Budget (*In Progress*)
  - Strengthening waste management systems (*Ongoing*)
  - Gender mainstreaming integration (*Ongoing*)
  - GRM strengthening and operationalization (*In Progress*)
- 

## 9. WAY FORWARD

- Finalize and implement the Solid Waste Policy
  - Approve and operationalize the Municipal Budget FY 2026/2027
  - Strengthen gender-responsive planning and budgeting
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- Fully operationalize and monitor GRM systems
- Enhance continuous citizen engagement and participation
- Strengthen monitoring and evaluation frameworks

### 10. CONCLUSION

The quarter recorded significant progress in enhancing citizen participation in municipal planning, policy development, and budgeting. The forums provided valuable insights that will guide improved service delivery, environmental sustainability, and inclusive governance.

Kapenguria Municipality remains committed to promoting **efficient service delivery, gender equality, environmental sustainability, and responsive grievance redress systems.**

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### 11. PREPARED BY

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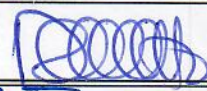

**Position:** Principal Community Development Officer (Social Safeguards)

**Signature:** \_\_\_\_\_ 

**Date:** 26-03-2026

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### 12. APPROVAL

Name	Position	Signature	Date
Donato Longal	Municipal Manager		27-3-26
Yator Kiptum David	Chairperson, Municipal Board		27-3-26