



**MINUTES OF THE 2ND KAPENGURIA MUNICIPALITY FULL BOARD MEETING HELD
ON 21ST SEPTEMBER, 2018 AT SIRWO RESORT & TENTED CAMPS**

AGENDA

1. PRAYER
2. COMMUNICATION FROM MUNICIPAL MANAGER
3. ADOPTION OF PROPOSED MUNICIPAL SUB-COMMITTEES
4. ELECTION OF COMMITTEE MEMBERS
5. ADJOURNMENT

MEMBERS PRESENT

- | | |
|---------------------------|--------------------|
| 1. BENJAMIN LEMLEM | - CHAIR PERSON |
| 2. CATHERINE LOKALI | - VICE CHAIRPERSON |
| 3. JOHN TULEL | - MEMBER |
| 4. REV. MARK LOTEE AKANGE | - MEMBER |
| 5. NIGHT CHEROP CHONGORIO | - MEMBER |
| 6. JANET CHEBET | - MEMBER |
| 7. ZAKARIAH ODERO MBEDA | - MEMBER |
| 8. ALICE KWARAMOI | - MEMBER |
| 9. LOBOO LUCY | - SECRETARY |

IN ATTENDANCE

- | | |
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| 1. ERITOM JOSEPH | - DEPUTY MUNICIPAL MANAGER |
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MIN.FB 6/2018- PRAYER

The meeting started at 3.00.P.M with a word of prayer from Rev. Mark Lotee Akange

MIN.FB 7/2018 –COMMUNICATION FROM MUNICIPAL MANAGER

Manager thanked members for turning up for their induction; she revealed that any Board always works through committees who bring agenda's to the full board for adoption. She further talked in detail about the proposed committees, composition and their functions.

MIN.FB 8/2018- ADOPTION OF PROPOSED MUNICIPAL SUB-COMMITTEES

The board unanimously adopted the following committees as facilitated by Municipal Manager.

1. Finance committee (FC)
2. Planning and Development Committee (PD)
3. Audit, Risk & compliance committee (ARC)
4. Human Resource Committee. (HR)

MIN.FB 9/2018- ELECTION OF COMMITTEE MEMBERS

Board members nominated themselves according to their area of Expertise for the proposed committees as follows:

(1) FINANCE COMMITTEE (FC)

- i. John Tulel - Chairperson
- ii. Catherine Lokali - Member
- iii. Rev.Mark Lotee - Member
- iv. Janet Chebet - Member

(2) PLANNING & DEVELOPMENT COMMITTEE (PD)

- i. Rev.Mark Lotee - Chairperson
- ii. Night Chongorio - Member
- iii. John Tulel - Member
- iv. Zakaria Odero -Member

(3) AUDIT, RISK & COMPLIANCE COMMITTEE (ARC)

- i. Alice Kwaramoi - Chairperson
- ii. Benjamin Lemlem - Member
- iii. Catherine Lokali - Member
- iv. Janet Chebet - Member

(4) HUMAN RESOURCE COMMITTEE (HR)

- i. Night Chongorio - Chairperson
- ii. Zakaria Odero - Member
- iii. John Tulel - Member
- iv. Alice Kwaramoi - Member

MIN. FB 10/2018 –ADJOURNMENT

There being no other business, the meeting was adjourned at 5. 00. Pm with a word of prayer from Rev. Mark Lotee

MINUTES CONFIRMED BY:-

CHAIRMAN B.P. LEMLEM

DATE

21/09/2018

SIGN

[Signature]

SECRETARY LOBOO C LUCY

DATE

21/09/2018

SIGN

[Signature]

